



## FRIENDS OF HOYT PARK & POOL 2021 TOSA POOL LIFEGUARD JOB DESCRIPTION

Seasonal part-time employment from May 29, 2021 – September 6, 2021. Hours include evenings, weekends and holidays. Hourly wage rate to reflect areas of responsibility, knowledge, skills, training and experience.

Lifeguard safety work includes constant surveillance of patrons in the TOSA Pool facility, preventing and responding to emergencies, and providing emergency care and treatment until arrival of EMS. TOSA Pool Lifeguards must enforce pool rules and FOHPP policies, present a professional appearance and attitude at all times, and maintains a high standard of customer service.

This position reports to the Aquatics Safety Manager, Head Lifeguards, and Assistant Head Lifeguards.

### **Specific Responsibilities:**

1. Oversee all aquatic activities at TOSA Pool.
2. Enforce the TOSA Pool rules as established by FOHPP in an appropriate, fair and equitable manner; further explain the rationale for the rule(s) when needed.
3. Monitor designated areas to recognize signs of danger.
4. Maintain order in swimming areas.
5. Warn swimmers of unsafe situations.
6. Respond to emergencies and rescue swimmers in danger in a calm and effective manner.
7. Perform first-aid procedures.
8. Maintain self-care measures including hydration, skin and eye protection.
9. Perform various maintenance duties, as directed, to maintain a clean and safe facility.
10. Prepare and maintain appropriate activity reports.
11. Perform miscellaneous job-related duties as assigned by Aquatics Safety Manager or Facilities Manager.
12. Prepare routine administrative paperwork.

**Required Training:** All TOSA Pool lifeguards are required to complete In-Water Training (or prior Red Cross Certification) and testing prior to acceptance of position. There is a cost associated with this course, but if you are hired as a lifeguard and complete the summer season, you will be paid for your classroom training.

### **In-Water Training**

During the in-water training sessions, you will learn all rescues and releases required to pass the Physical Performance test. Advance registration required. After successfully completing all the skills presented during the In-Water Training Program, you will be well prepared for the Physical Performance test. You will be ranked according to your score on this testing. Passing the test does not guarantee employment.



## **Work Schedule**

The TOSA Pool operates from Memorial Day weekend through Labor Day. If hired, you will be expected to work through Labor Day. The TOSA Pool Aquatics Safety Manager schedules assignments to cover every day of the week. The normal schedule includes 6-8 hour shifts covering 5-6 days a week. You will be expected to work more or fewer hours as weather dictates.

## **Uniforms**

FOHPP furnishes the following: Male and female uniform suits or trunks, male tank, t-shirt, cap, all-weather jacket or raincoat. Hat, whistle, and lanyards will also be furnished. Employee is responsible for the cleanliness and care of uniform and equipment during the season and will be charged for replacement uniforms and equipment as needed. Personal items including polarized sunglasses are the responsibility of the employee.

Note: A mask is to be worn while on the pool grounds and indoors at the facilities at this time. COVID-19 policies are subject to change.

## **Required Skills & Experience**

1. Applicants must be 16 years of age by the date of employment.
2. Up to 1 year of prior employment experience in a pool, hospitality or water safety environment.
3. CPR certification by a recognized source of training, preferred.
4. Successful completion of In-Water Training and Physical Performance Test.
5. Ability to establish and maintain effective communications with members and guests.
6. Ability to work cooperatively in a team environment.
7. Ability to react calmly and effectively in emergency situations.

## **Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

1. The employee is regularly required to talk and hear.
2. The employee frequently is required to stand; walk; use hands to finger, handle or feel; and reach with hands and arms.
3. This position requires the ability to occasionally lift to 50 pounds.
4. The employee can swim 300 yards front crawl or breast stroke without stopping (untimed).
5. The employee can swim 200 yards, dive down to retrieve 10 lb. object submerged at a depth of 7 - 10 feet and swim 20 yards back holding the object for 1 minute and 40 seconds.

**APPLICATIONS:** Are available online at [www.friendsofhoypark.org](http://www.friendsofhoypark.org) beginning December 1, 2020. Applications will be accepted until 4:30 p.m. on December 23, 2020. Send completed application to FOHPP, 1800 N Swan Blvd, Wauwatosa, WI 53226 or via e-mail to [jobs@tosapool.com](mailto:jobs@tosapool.com)

**FRIENDS OF HOYT PARK & POOL IS AN EQUAL OPPORTUNITY EMPLOYER FUNCTIONING UNDER AN AFFIRMATIVE ACTION PLAN. WE ENCOURAGE MINORITIES, WOMEN AND INDIVIDUALS WITH A DISABILITY TO APPLY.**

**IN ACCORDANCE WITH THE IMMIGRATION REFORM AND CONTROL ACT OF 1986, THE FRIENDS OF HOYT PARK & POOL WILL HIRE ONLY UNITED STATES CITIZENS AND ALIENS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES. ALL APPLICANTS OFFERED A POSITION WILL BE**



**REQUIRED TO PERSONALLY PRESENT DOCUMENTATION, BOTH TO IDENTIFY THEMSELVES AND TO PROVE THAT THEY ARE ELIGIBLE FOR EMPLOYMENT IN THE UNITED STATES (NOTE - THIS ALSO APPLIES TO U.S. CITIZENS). THIS MUST BE DONE BEFORE EMPLOYMENT BEGINS. FURTHER INFORMATION CAN BE OBTAINED FROM THE EXECUTIVE DIRECTOR OR DIRECTOR OF FINANCE AND ADMINISTRATION. THIS INFORMATION WILL BE KEPT CONFIDENTIALLY, IN A SEPARATE FILE.**