



FRIENDS OF HOYT PARK & POOL 2019 TOSA POOL LIFEGUARD JOB DESCRIPTION

Seasonal part-time employment from May 24, 2019 – September 2, 2019. Hours include evenings, weekends and holidays. Hourly wage rate to reflect areas of responsibility, knowledge, skills, training and experience.

Lifeguard safety work includes constant surveillance of patrons in the TOSA Pool facility, preventing and responding to emergencies, and providing emergency care and treatment until arrival of EMS. TOSA Pool Lifeguards must enforce pool rules and FOHPP policies, present a professional appearance and attitude at all times, and maintains a high standard of customer service.

This position reports to the Aquatics Safety Manager, Head Lifeguards, and Assistant Head Lifeguards.

MINIMUM QUALIFICATIONS REQUIRED AT TIME OF APPLICATION:

KNOWLEDGE, SKILLS AND ABILITIES:

Ability to:

- React calmly and effectively in emergency situations.
- Accept constructive criticism and reflect on performance for continual improvement.
- Apply lifeguarding surveillance and rescue techniques.
- Pass pre-employment physical skills evaluation as established by FOHPP.
- Prepare routine administrative paperwork.
- Perform CPR and emergency medical procedures.
- Follow routine verbal and written instructions.
- Provide excellent customer service to all patrons.
- Maintain self-care measures including hydration, skin and eye protection.
- Enforce the TOSA Pool rules as established by FOHPP in an appropriate, fair and equitable manner; further explain the rationale for the rule(s) when needed.
- Perform various maintenance duties as directed to maintain a clean and safe facility.
- Prepare and maintain appropriate activity reports.
- Perform miscellaneous job-related duties as assigned by Aquatics Safety Manager or Facilities Manager.

TRAINING PROGRAM: All TOSA Pool lifeguards are required to complete the following training and testing prior to acceptance of position. There is a cost associated with this course, but if you are hired as a lifeguard and complete the summer season, you will be paid for your classroom training:

1. In-water training or prior Red Cross Certification.

In-Water Training

During the in-water training sessions, you will learn all rescues and releases required to pass the Physical Performance test. Advance registration required. After successfully completing all the skills



presented during the In-Water Training Program, you will be well prepared for the Physical Performance test. You will be ranked according to your score on this testing. Passing the test does not guarantee employment.

Work Schedule

The TOSA Pool operates from Memorial Day weekend through Labor Day. If hired, you will be expected to work through Labor Day. The TOSA Pool Aquatics Safety Manager schedules assignments to cover every day of the week. The normal schedule includes 6-8 hour shifts covering 5-6 days a week. You will be expected to work more or fewer hours as weather dictates.

Uniforms

FOHPP furnishes the following: Male and female uniform suits or trunks, male tank, t-shirt, hooded sweatshirt, cap, all-weather jacket or raincoat. Helmet, whistle and lanyards will also be furnished. Employee is responsible for the cleanliness and care of uniform and equipment during the season and will be charged for replacement uniforms and equipment as needed. Personal items including polarized sunglasses are the responsibility of the employee.

NECESSARY SPECIAL QUALIFICATIONS: Applicants must be 16 years of age by the date of employment.

- Up to one year of experience directly related to the duties and responsibilities specified.
- CPR Certified.
- Current certification as Lifeguard by a recognized source of training.
- Able to swim 300 yards front crawl or breast stroke without stopping (untimed).
- Able to swim 20 yards, dive down to retrieve 10 lb. submerged object from a depth of 7-10 feet and swim 20 yards back holding the object in 1 minute and 40 seconds.
- In good physical condition with the capability of lifting minimum of 50 pounds.

APPLICATIONS: Are available online at www.friendsofhoypark.org beginning December 3, 2018. Applications will be accepted until 4:30 p.m. on December 21, 2018. Send completed application to FOHPP, P.O. Box 13936, Wauwatosa, WI 53213 or via e-mail to jobs@tosapool.com

FRIENDS OF HOYT PARK & POOL IS AN EQUAL OPPORTUNITY EMPLOYER FUNCTIONING UNDER AN AFFIRMATIVE ACTION PLAN. WE ENCOURAGE MINORITIES, WOMEN AND INDIVIDUALS WITH A DISABILITY TO APPLY.

IN ACCORDANCE WITH THE IMMIGRATION REFORM AND CONTROL ACT OF 1986, THE FRIENDS OF HOYT PARK & POOL WILL HIRE ONLY UNITED STATES CITIZENS AND ALIENS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES. ALL APPLICANTS OFFERED A POSITION WILL BE REQUIRED TO PERSONALLY PRESENT DOCUMENTATION, BOTH TO IDENTIFY THEMSELVES AND TO PROVE THAT THEY ARE ELIGIBLE FOR EMPLOYMENT IN THE UNITED STATES (NOTE - THIS ALSO APPLIES TO U.S. CITIZENS). THIS MUST BE DONE BEFORE EMPLOYMENT BEGINS. FURTHER INFORMATION CAN BE OBTAINED FROM THE EXECUTIVE DIRECTOR OR DIRECTOR OF FINANCE AND ADMINISTRATION. THIS INFORMATION WILL BE KEPT CONFIDENTIALLY, IN A SEPARATE FILE.